

John Hunt Publishing - **Business Books** - announces the new title:
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Being a Supervisor 1.0:

A Handbook for the New, Aspiring, and Experienced Supervisor

Joseph F. Duffy

Being a Supervisor 1.0 is a handbook for first-time and aspiring supervisors, covering information useful in preparing to step into that role and fulfilling the duties of a supervisor on a daily basis. While the primary audience is the first-time supervisor, or aspiring supervisor, the book will also be a useful resource to experienced supervisors looking for help with daily supervisory tasks.

Author Bio

Joseph F. Duffy has a lifetime of business experience (45 years), having served in a variety of executive and board roles for non-profit and for profit organizations. He holds Masters degrees from Regis, Rutgers, Seton Hall and William Paterson Universities and is a member of Alpha Sigma Nu, the Jesuit National Honor Society.

Endorsements

Being a Supervisor 1.0 is a must read for everyone involved in staff training and organizational development. Whether you are a newly promoted supervisor, manager or an experienced human resource trainer, you will greatly benefit from this book. Joe Duffy has provided a comprehensive review of all aspects of the important role that supervisors play in our work settings. I highly recommend reading this book to everyone involved in leadership and supervision.

Dennis C. Miller, Executive Search, Author, Speaker, Leadership Coach

Being a Supervisor 1.0 is not only an invaluable primer for any employee or first-time supervisor aspiring to be an outstanding manager of people, but it is an excellent reference for seasoned and experienced supervisors and managers as a refresher course as well. It is a compact, comprehensive, grassroots manual on the correct way to manage people, projects, and progress, and I highly recommend it to all in pursuit of supervisory excellence.

Bettina A. Deynes, MBA, MIM, SHRM-SCP, IPMA-CP /Vice President of Human Resources and Diversity; Society for Human Resource Management; Author, Speaker

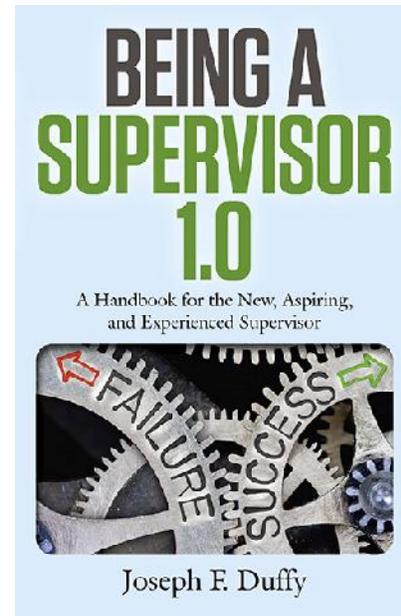
Joe Duffy's "Being a Supervisor 1.0" is an essential handbook for supervisors of the future who will need this wisdom, to be effective supervisors today and tomorrow.

Frances Hesselbein, President & CEO, The Frances Hesselbein Leadership Institute

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